

Senior Resource Services
Final 2017 Budget

	2017 Budget
Beginning Fund Equity as of November 29, 2016	\$ 207,179
Revenue	
Endowment-Dorothy Hood Memorial	3,600
Interest Income	100
Grants renewals	40,000
Client Donations	4,000
Fund Raisers	70,000
Campaign Donations-Community	5,500
Contracted Services	75,000
Total Revenue	198,200
Total available resources	\$ 405,379
Expenses	
Administration	
Personnel	
Executive Director-FT 40 hr work week	\$ 47,000
Office Assistant	11,520
AM Administrative Assistant (\$18 an hour 18 hrs a week)	16,000
Volunteer Coordinator	26,000
Van Drivers	13,500
VISTA	4,000
Medical Insurance	5,000
Social Security (& Medicare)	15,000
State Unemployment	2,000
Workers Comp	1,200
Total Personnel	141,220
Travel & Mileage	4,500

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Lease and Utilities	
Office Lease (\$500 / month)	6,000
Vehicle lease (\$500 / month)	6,000
Parking Permits	600
Monthly Phone Service / Internet	2,400
Water Cooler	240
Total Lease and Utility	15,240
Office Supplies and Equipment	
Office Furniture	1,000
Office Equipment Repairs	1,000
Printer Ink/Toner	2,000
Software	2,500
Desk Top and Paper supplies	1,500
Printed Checks	60
Books & Subscriptions	500
Postage-Office (Bills & Grants)	300
Computer/Printer Equipment	2,000
Technical Support	2,000
Web Site	2,500
Total Office Supply & Equipment	15,360
Fees	
Conference and Organization Fees	2,500
Accounting and Legal Fees	2,000
Audit Fees	4,000
Other Expense	200
Total Fees	8,700
Board Expenses	
Meeting luncheons	500
Supplies/Appreciation	400
Training Materials and Meetings	750
Insurance	2,500
Total Board Expenses	4,150
Total Administration	189,170

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Fundraisers

Postage	1,500
Printing	4,000
Donor Plaques & Angels	100
Sponsor Recognition	2,500
Advertising	4,000
Up front costs	11,000
Total Fundraisers	23,100

Projects

Transportation & Respite Care Programs (Special Friend & Respite Care Programs)

Cell Phone	800
Intake Coordinator	5,000
Transportation Scheduling System	5,000
Sub total	10,800

VAN Expenses

Upkeep and Repairs	1,500
Gasoline	3,000
Insurance	900
License Plates	100
Parking Permit	100
Depreciation (2014 Van \$8,861/7yrs=\$1,266)	1,266
Sub total	6,866

Marketing

Supplies	500
Networking & Outreach	2,400
Pens with name & address/marketing items	2,000
Advertising	2,000
Van Wrap	2,000
Brochures, business cards	2,000
Mileage	3,000
Health/Community Fair Fees	2,000
Sub total	15,900

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Volunteer Driving	
Insurance	3,500
Training Materials/copies	500
Driving Shirts/Vehicle Magnets	2,500
Handbooks	600
Recognition/Awards	2,000
Gasoline Cards	2,000
Background Checks	800
Sub total	11,900
Total Transportation and Respite Care Projects	45,466
Care Giver Respite	
Supplies, copies, printer ink	1,000
Background Checks	200
Refreshments	300
Advertisement	3,000
Training Materials	500
Total Care Giver Respite	5,000
Client & Volunteer Communication	
Cards (birthday, thank you, holiday)	1,000
Supplies/Paper	200
Postage	2,000
Newsletters paper & print cartridges	2,000
Supplies	400
Total Client & Volunteer Communication	5,600
Total Projects	56,066
Total Expenses	\$ 268,336
Total Revenue	198,200
Total Expenses	268,336
Net Income (Loss)	(70,136)
Ending Fund Equity	\$ 137,043